

MINUTES	TUESDAY, SEPTEMBER 13, 2016	20:00 – 21:30 UTC	CONFERENCE CALL
MEETING	IPC Membership Meeting		
CHAIR FOR MEETING	Greg Shatan, IPC President		
MINUTES TAKEN BY	Chantelle Doerksen, IPC Secretariat / Approved by Fabricio Vayra, IPC Secretary		

Agenda Items

1. Introduction
2. Report from Council (Heather & Paul)
3. Dues (Lori)
4. IPC Elections (Fab)
 - a. Council Results
 - b. Voting Status Poll
 - c. Election of Officers
 - i. Nomination Period Now Open!
5. Hyderabad
 - a. IPC Planning Team
 - b. Visas
6. Open Public Comments and Other Requests for Input/Volunteers (Kiran)
7. Working Group and Review Team Participation
8. Document Production Pilot Program
9. CCWG Accountability and CWG Stewardship Update
 - a. Work Stream 2
 - b. IANA Transition
10. IPC Bylaws Review
11. Outreach & Engagement
 - a. Fellowship
 - b. Strategic Plan
 - c. Other Open Issues
12. AOB
13. Adjourn

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1. Introduction – Greg Shatan

IPC President, Greg Shatan, welcomed and thanked participants for joining the monthly IPC Membership meeting.

2. Report from Council - Heather Forrest & Paul McGrady

Heather Forrest and Paul McGrady updated the IPC on the GNSO Council meeting held on Sept 1st, and other business:

ICANN57 – Heather updated the IPC on the GNSO schedule for ICANN57. She noted the internal restrictions from ICANN (i.e., the Public Forum) and noted that the IPC’s requests had made it to the schedule.

GNSO Review, IPC representative - Heather encouraged volunteers to participate on the GNSO review panel.

3. Dues – Lori Schulman, IPC Treasurer

Lori reminded IPC Members that payments must be received by COB on September 15th. She encouraged those who had questions to contact her.

The IPC Membership is set to expire on December 31st inside the database. Leadership is looking into how to adjust this so members will not receive an invoice in the same year.

4. IPC Elections –Fabricio Vayra, IPC Secretary

1. **GNSO Council elections** – Fabricio announced that Heather Forrest has been reelected as the IPC’s GNSO Councilor.
2. **Eligibility Poll-** Fabricio reminded IPC Members to complete the Voting Eligibility poll.
3. **Election of Officers** – The nomination period is open through September 15th. A the consideration period will be held from Friday, September 16th through Thursday, September 22nd. Voting will commence on the 23rd and end on the 29th.

5. Hyderabad

- a. IPC Planning Team
- b. Visas

Greg Shatan reminded IPC members that a bloc schedule had been circulated by ICANN. The schedule is yet to be finalized and more changes are forthcoming. Greg noted that the ISPCPs are leading the CSG for ICANN57 and that the IPC will lead at ICANN58 in Copenhagen.

Visas have been a concern for IPC members. Greg reminded IPC members to begin as soon as possible. A poll will be circulated regarding in-person participation.

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6. Open Public Comments and Other Requests for Input/Volunteers (Kiran)

Greg Shatan, on behalf of Kiran Malancharuvil – IPC Participation Coordinator, updated the group regarding the open public comments.

Release of Country and Territory Names within the .SOFTBANK, .ART and .CARAVAN TLDs – Heather Forrest and Phil Marano led the IPC’s draft.

Independent Review of Trademark Clearinghouse Services Draft Report -

Greg thanked the extensive list of IPC Members who contributed: Susan Payne, Greg Shatan, Michael Graham, Brian Winterfeldt, John McElwaine, David Einhorn, Holly Lance, Jim Bikoff, Brian Scarpelli, Daniel Rogna, Marina Lewis, Patrick Flaherty, Griffin Barnett, Colin O’Brien. Greg noted Susan’s role in leading the draft and compiling the various writing portions.

gTLD Marketplace Health Index (Beta): Call for Comments -

Greg noted that a call for volunteers went out, but no one responded for this round. A request was made for an IPC Member to serve on the advisory panel. The gTLD marketplace is something that affects IPC Members and their clients who may be registries or, corporate end users or corporate registrants on the Internet. Greg reminded that this group should have an IPC voice.

ACTION: Volunteer requested for gTLD Marketplace Health Index

GNSO Review Implementation Group-

Greg announced that Lori Schulman had volunteered to serve as the IPC representative. A second volunteer is needed. The purpose of this group is to implement the changes that were recommended by the GNSO Review Working Party.

ACTION: IPC Volunteer needed for the second representative.

7. Working Groups and Review Team participation– Greg Shatan

Greg Shatan reminded IPC members of the three (3) large Working Groups that the IPC is participating in, and encouraged IPC Members to volunteer. It was noted that ICANN has attempted to list other forms of contributions as “operational consultations” for anything that isn’t a public comment, but where stakeholders have an opportunity to provide input (link: <https://www.icann.org/public-comments-operational>).

a. **NextGen RDS Working Group**

Steve Metalitz is coordinating

b. **Rights Protection Mechanism Working Group-**

c. **Subsequent Procedures Working Group**

ACTION: IPC Volunteer coordinators needed to facilitate work for two of the Working Groups: Rights Protection Mechanism Working Group, and the Subsequent Procedures Working Group.

8. Document Pilot Production Program – Greg Shatan

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<p>Greg Shatan noted the IPC’s involvement in the Document Production Pilot Program, and that the IPC is in the final stages. The program will run for four (4) months.</p> <p>9. CCWG Accountability and CWG Stewardship Update</p> <ul style="list-style-type: none"> a. Work Stream 2 b. IANA Transition <p>Greg Shatan updated the IPC on the CCWG and CWG work, with Work Stream 2 coordinating amongst many subgroups. Human Rights was noted as one particularly active group by Anne Aikeman-Scalese, and Greg noted his work as a rapporteur for the jurisdiction group.</p> <p>The IANA Transition, from ICANN’s side, has produced several PTI documents with the public comment periods now closed. Greg mentioned the U.S. Senate hearing which occurred on September 14th. Claudio DiGangi noted a GAO report on its recommendation on the property issue, noting that, in their view, it was not property that would require congressional approval.</p> <p>10. IPC Bylaws & Review</p> <p>Greg encouraged volunteers to join this group. The purpose is to update the bylaws to reflect how the IPC functions.</p> <p>11. Outreach & Engagement</p> <ul style="list-style-type: none"> a. Fellowship b. Strategic Plan c. Other Open Issues <p>Steve Metalitz reminded IPC members of the comments submitted regarding the Fellowship criteria and that a call with ICANN staff is forthcoming. He reminded IPC members that the application process is open until October 21st. Greg encouraged IPC Members to recommend individuals to apply. Greg reminded the IPC that Charne Le Roux, Dusan Popovic, and Aleksandar Icokaev are Fellowship alumni, and that Aleksandar is serving as a mentor for this fellowship cycle.</p> <p>The Outreach and Engagement Strategic plan is in the final stage of revising for the 2017 year. Greg noted that CROPP funding cannot be accessed until the plan is posted. The process has been slightly revised to support either two Outreach events or one event and two trips, or four trips.</p> <p>12. IPC Website Update</p> <p>The IPC Website is live under a soft launch. Many features have been utilized, such as the membership management capabilities and use of QuickBooks for budgeting. There are other tools such as the calendar and meeting spaces which are still being developed.</p>			

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<p>13. AOB</p> <p>Paul McGrady discussed his comment that was raised in relation to the Board’s request for feedback as to what reviews the IPC believes should be undertaken prior to the next round of new gTLD openings. Claudio DiGangi commented on the RPM review noting that it wasn’t clear if two separate reports with policy recommendations were to be submitted, or if it’s just going to be one.</p> <p>There being no other business, Greg Shatan adjourned the meeting.</p> <p>14. List of Participants</p> <p>Attendance: Alex Deacon, Anne Aikman-Scalese, Claudio DiGangi, Colin O'Brien, Damon Ashcraft, David Einhorn, Don Moody, Fabricio Vayra, Greg Shatan, Griffin Barnett, Heather Forrest, Hector Manoff, Holly Lance, Jeff Neuman, John McElwaine, Jonathan Zuck, Lori Schulman, Marina Lewis, Michael Flemming, Mike Rodenbaugh, Paul McGrady, Petter Rindforth, Phil Marano, Richard Friedman, Steve Metalitz, Susan Payne, Vicky Sheckler Apologies: Bradley Silver, Charné Le Roux, Doug Isenberg, Ellen Shankman, Jonathan Cohen, Kiran Malancharuvil, Marc Trachtenberg, Tommaso LaScala Staff: Julia Charvolen, Terri Agnew, Chantelle Doerksen</p> <p>15. Adjourn</p> <p>Greg Shatan adjourned the meeting at 21:30 UTC</p>			